



Sammamish Redhawks PTSA Grant Application

The purpose of the Sammamish High School PTSA Grant Fund is to support programs and activities that enrich all aspects of the Sammamish High School experience. Enrichment grants are made in four areas: Academics, Activities, Administration and Athletics.

- All applications are due by September 30th (Fall deadline) & January 31st (Spring deadline). Grant committee will review and send feedback within 5 business days of deadline.
- Leave a hard copy of this form and any supporting documents in the Sammamish PTSA box/Grant Folder in the PTSA ROOM
- Send completed form and/or questions to the SHS PTSA Board at ptsa.grants@sammamishptsa.org

PROJECT:

	\$
<i>Grant Title</i>	<i>Amount</i>

SUBMITTED BY:

<i>Name</i>	<i>Department/Organization</i>
<i>Email</i>	<i>Phone</i>

DATE:

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SHS PTSA Grant Proposal Questions

(1) Describe Grant proposal, in detail.

(2) Describe the entire project, program or item to be funded. Attach supporting documentation regarding itemized costs (including tax & shipping), websites, example images, quotes received, etc...

(3) Grant timeline? Is there a specific due date for funds?

(4) How many students, and which populations will specifically benefit from Grant?

(5) In what specific ways will you know if you have benefited due to this Grant? (We will be asking you for results or lessons at the end of the semester to help with next year's Grants)

(6) Has this program been supported by a PTSA, Boosters (STEPS), ASB or Bellevue Schools Foundation (BSF) or another type of grant in the past? If so, what other grants and when?

(7) From where else are you requesting funding (ex. Building budget, fundraiser, Boosters, ASB, Bellevue Schools Foundation, district-level, other). If so, amount of funding committed from other sources? *(PTSA grants are curricular-related, Boosters are club or athletic-related, ASB are student-led and organized clubs)*

(8) How will Grant be funded if SHS PTSA cannot sponsor? Can adjustments be made?

(9) Additional information?

Below Completed by SHS Department Head

Approval Signature: _____ Date: _____

Below Completed by SHS Principal

Approval Signature: _____ Date: _____

Below Completed by SHS PTSA Grants Committee

1. Request Received Date: _____ 2. Confirmation Sent: _____

3. Voting Date: _____ 4. Grant Status Sent: _____

DETERMINATION:	Approved	_____	Denied	_____
IF APPROVED:	Amount	\$ _____	Conditions	_____
IF DENIED:	Reasons	_____		

Notes: