

Cash Box Count

This form must be filled out prior to, and following each event. Please use one form per cash box.

- Beginning Count
- Ending Count

Date: _____

Activity: _____

Person providing starting cash:

Amount of starting cash: \$ _____

Denomination	Count	Amount
\$1.	X	\$
\$5.	X	\$
\$10.	X	\$
\$20.	X	\$
\$50.	X	\$
\$100.	X	\$
\$.25 (quarters)	X	\$
\$.10 (dimes)	X	\$
\$.05 (nickels)	X	\$
\$.01 (pennies)	X	\$
Total Cash		\$

Signature PTA Member 1:

Print name:

Signature PTA Member 2:

Print name:

Received by Treasurer (initial/date)

This form must be filled out prior to, and following each event. Please use one form per cash box.

- Beginning Count
- Ending Count

Date: _____

Activity: _____

Person providing starting cash:

Amount of starting cash: \$ _____

Denomination	Count	Amount
\$1.	X	\$
\$5.	X	\$
\$10.	X	\$
\$20.	X	\$
\$50.	X	\$
\$100.	X	\$
\$.25 (quarters)	X	\$
\$.10 (dimes)	X	\$
\$.05 (nickels)	X	\$
\$.01 (pennies)	X	\$
Total Cash		\$

Signature PTA Member 1:

Print name:

Signature PTA Member 2:

Print name:

Received by Treasurer (initial/date)
